

## **Hobbs Municipal Schools Job Description**

**Position:** Secondary Teacher

**Supervisor:** Principal/Assistant Principal

**General Job Description:** At the applicable licensure level, the secondary teacher will provide guidance and instructional experiences that are academically and developmentally appropriate for each student assigned to that classroom.

**Qualifications:**

1. A bachelor's degree.
2. A valid New Mexico teaching license with endorsements as needed.
1. Highly Qualified Status.

**Essential Duties and Responsibilities:**

1. Accurately demonstrate knowledge of the content area and approved curriculum.
2. Appropriately utilize a variety of teaching methods and resources for each area taught.
3. Communicate with and obtain feedback from students in a manner that enhances student learning and understanding.
4. Comprehend the principles of student growth, development, and learning, and applies them appropriately.
5. Utilize student assessment techniques and procedures.
6. Manage the educational setting in a manner that promotes positive student behavior and a safe and healthy environment.
7. Recognize student diversity and creates an atmosphere conducive to the promotion of positive student involvement and self-concept.
8. Demonstrate a willingness to examine and implement change, as appropriate.
9. Work productively with colleagues, parents, and community members.
10. Meets professional requirements and responsibilities.
11. Supervise paraprofessionals assigned to your classroom.
12. Complete other tasks as deemed appropriate by the immediate supervisor and/or the superintendent.

**Work Environment:**

Must be able to work within various degrees of noise, temperature and air quality. Job responsibilities require both inside and outside assignments. Interruptions of work are routine. Flexibility and patience are required. Must be self-motivated and able to complete job assignments without direct supervision. Occasional after hour work may be required. Sitting, standing, lifting and carrying (up to 50 pounds), reaching, squatting, climbing stairs, kneeling, and moving light furniture may be required.

**Safety and Health Requirements:**

1. Child Abuse/Substance Abuse Workshop
2. Bloodborne Pathogens Standard Training

**Equipment/Material handled:**

1. Must know how to properly operate or be willing to learn to operate all multimedia equipment including current technology.

**Terms of Employment:**

Salary and work year to be established by the Board.